



Chennai Petroleum Corporation Limited
(A group Company of IndianOil)

Chennai Petroleum Corporation Limited (CPCL), is a Public Sector Undertaking and a Group Company of Indian Oil Corporation Ltd., in the field of Hydro-carbon processing with a refining capacity of 11.5 MMTPA, having Refineries located in Chennai and Nagapattinam, in Tamil Nadu.

CPCL invites applications from persons of Indian Nationality for the post of **Refinery Technicians (Mechanical)**. The number of vacancies indicated is tentative which may increase or decrease at the absolute discretion of the Management.

Vacancies: 07 (SEVEN) (UR-4, OBC-2, SC-1).

1. ELIGIBILITY CRITERIA

QUALIFICATION	EXPERIENCE
First Class Diploma in Mechanical Engineering (55% for SC candidates).	Minimum two years of relevant post qualification work experience in maintenance of Mechanical equipments, preferably in rotating equipments. <u>Freshers may also apply, who will be engaged as Trainees on a consolidated monthly stipend, as per the details given in para-2 of the advertisement.</u>
Age limit: 30 years as on 31.10.2010 relaxable by 5 years for SC candidates and 3 years for OBC candidates.	

2. Pay & Emoluments:

Candidates without or having less than two years of **relevant** post-qualification work experience will be considered as "**Trainees**" for a period of one year on a consolidated monthly stipend of ₹ 9,000/- (Rupees Nine Thousand only). On successful completion of training and on being found suitable for the job, they will be appointed in the pre-revised IDA Pay Scale of ₹ 5,800-11100 on a basic pay of ₹ 5,800/- (Rupees Five Thousand Eight Hundred only) in Grade III in Non-Supervisory cadre.

Candidates having atleast two years of **relevant** post-qualification work experience, including the Apprenticeship Training under the Apprentices Act, 1961, will be appointed in the pre-revised IDA Pay Scale of ₹ 5,800-11100 on a basic pay of ₹ 5,800/- (Rupees Five Thousand Eight Hundred only) in Grade III in Non-Supervisory cadre, subject to medical fitness. The Pay scales are due for revision w.e.f. 01.01.2009.

In addition to the Basic Pay and the DA, the other allowances / benefits include HRA / Self-Lease, PF, Gratuity, LTC / LFA, Reimbursement of Medical expenses, Superannuation benefits, etc., would be provided according to the rules of the Company. The Cost to Company at the minimum of the pre-revised Pay Scale of ₹ 5,800-11100 works out to about ₹ 3.0 lakhs per annum.

3. Mode of Selection:

The selection shall be made through Written Test and Personal Interview of the short listed candidates. **The written test is tentatively scheduled on 21.11.2010.**

4. General:

- Candidates fulfilling the eligibility criteria and desiring to offer their services should submit their applications online by logging on to our website www.cpcl.co.in Applications will not be accepted through any other mode.
- All the qualifications should be full time regular courses from a Government recognized University / Institute.
- Candidates are required to possess a valid e-mail id, which is to be entered in the application form, so that intimation regarding downloading of call letter for written test / interview can be sent. CPCL will not be responsible for any non-receipt / bouncing of any email sent to the candidates.
- Candidates **not** belonging to SC/ST category, shall attach with the Registration Slip, a **crossed Demand Draft for ₹ 200/- (Rupees Two hundred only)** as application fee (non-refundable) in favour of CHENNAI PETROLEUM CORPORATION LIMITED, payable at Chennai. **Cheque / MO / Postal Order or any other mode of payment is not acceptable.** SC/ST candidates *are exempted* from payment of application fee.
- Candidates (other than SC/ST) are required to furnish the details of Demand Draft (towards application fee) in order to register their application online.
- All candidates may take note of the following steps in the process of online submission of application:
 - Login to www.cpcl.co.in
 - Click on "People & Careers" and then "Recruitment of Refinery Technicians"
 - Read the advertisement carefully and click "Register online" and fill up the online application form.

- d) Candidates not belonging to SC/ST category should have obtained the Demand Draft beforehand, so as to enter the DD details in the online application.
 - e) After entering all the required details, click on "Submit" and take a printout of the Registration Slip.
 - f) Do not try to save the online form or the registration slip on your computer as you can reprint the registration slip till the last date of submission of application.
 - g) Paste a recently taken passport size photograph on the Registration Slip; attach the Demand Draft (in case of Non SC/ST candidates) or attested copy of Caste Certificate in case of SC/ST candidates.
 - h) Mention your name and registration number on the reverse of the Demand Draft / attested copy of Caste Certificate, as applicable.
 - i) Send the registration slip (pasted with your recent passport size photograph) and DD as well as attested copy of Caste Certificate in an envelope superscribed as "Application for the position of Refinery Technician (Mechanical)", through normal post to "**THE ADVERTISER (CPCL), POST BOX NO.9248, KRISHNA NAGAR HEAD POST OFFICE, NEW DELHI – 110051**", so as to reach us latest by **20.10.2010**. Please note that the envelopes sent through registered post or couriers are not accepted on Post Box No.
 - j) You will be intimated about the details of written test latest by **01.11.2010**.
 - k) On receipt of the e-mail intimation, you will have to once again follow the steps in (a) and (b) above and click on "Print Admit card"
 - l) Take a printout of the Admit card, paste a recently taken passport size photograph (same as the one you pasted on the Registration Slip) on the Admit card and carry the Admit Card to the Examination venue on the date and time indicated therein.
 - m) For reprinting of Registration Slip, follow the steps in (a) & (b) above, and click on "Reprint Registration Slip". Fill in the date of birth, email id or registration number and then click on "Continue" to view and reprint the Registration Slip.
7. Online submission of applications will be kept open from **22.09.2010 to 14.10.2010** (both days inclusive). Candidates are allowed to apply only once and applications once submitted cannot be altered under any circumstances.
 8. The period of experience will be determined upto **31.10.2010**.
 9. For claiming the benefit of OBC category, the candidate should submit a proper Caste Certificate as per the proforma prescribed by the Government of India (copy available on our website www.cpcl.co.in), which would, among others, specifically mention that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column 3 of the Schedule to OM No.36012/22/93-Estt.(SCT) dated 08-09-1993 of the Department of Personnel and Training in the Govt. of India.
 10. Candidates serving in Government Departments / PSUs should furnish "**NO OBJECTION CERTIFICATE**" at the time of interview, failing which they will not be allowed to appear for the interview.
 11. Selection and Appointment of candidates is subject to verification of Caste / Character & Antecedents from authorities concerned.
 12. SC / ST candidates called for Written test / Personal Interview will be reimbursed single Second Class Railway / Bus fare from the nearest railway station of the mailing address to the place of test / interview and back by the shortest route on production of ticket, provided the distance is not less than 30 kms. Reimbursement will be made subject to submission of TA claim along with original rail ticket / receipt or photocopy thereof or original bus tickets(s) and copy of Community Certificate. Reimbursement of travel claim will not be allowed, if Community Certificate is not produced and if the SC / ST candidate is found ineligible as per Press Advertisement criterion.
 13. Candidates possessing higher qualification viz. Degree in B.E., B.Tech., A.M.I.E., etc. are not eligible to apply. Furnishing false / incorrect information or suppression of material fact(s), if detected at any stage even after appointment, shall invite termination of the service without any notice.
 14. While applying for any post, the applicant should ensure that he / she fulfills the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects.
 15. For any clarifications, Shri K. Chandrasekaran, Deputy Manager (Personnel) or Shri Tuhin Dutta, Officer (Personnel) may be contacted at 044-25944282 during office hours (08:00 a.m. to 04:00 p.m.) from Monday to Friday or email at recruitment@cpcl.co.in

SENIOR MANAGER (PERSONNEL)