

CPCL Training Calendar for 2011 –2012

Sl. No	Area	Programme Title	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
1	FUNCTIONAL & TECHNICAL	An Overview of New Plants (Isomerisation, DHDT etc.)	8												
2		Environment Management Systems		4											
3		Operation & Maintenance of VALVES AND ACTUATORS			3										
4		Quality Control & Product Specification				7-8									
5		Boiler Operation & Maintenance				26									
6		Risk Management		26			2					8		21	
7		SCADA/Load Shedding System Control							27						
8		HAZOP Analysis								20					
9		Turn around Management									24-25				
10		Process Safety			8									24	
11		Furnace Operation & Optimisation										5			
12		Project Management thru MS Project										12			
13		Maintenance of Transformer, switch gear , substation Equip etc.											5		
14		Operation & Maintenance of DCS & PLC											21		
15		Freight Management of Crude & Products and Demurrage Management									22				
16		Operation and Maintenance of O2/Moisture/HC Analysers							29						
17		Energy Management & Audit													1
18		Inventory Management						30							

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1	MANDATORY	ITI Diploma Induction	5-6				9-10							
2		Fire & Safety	ONE			PER			WEEK					
3		First Aid & Occupational Hazards	ONE			PER			MONTH					
4		TPM/ ISO	ONE			PER			QUARTER					
5		Hindi Workshop	ONE			PER			QUARTER					
6		Induction for New Employees	As and when required											
1	RESOT COURSES	Core Course Module 1 Ref.Operations				4-16								
2		Core Course Module 2 Mech.Maint. & Inspection						12-24						
3		Core Course Module3 Instrumentaton & Elect. Maint.								14-26				
4		Core Course Module 4 Refinery Management											6-18	
5		Refinery Technology Development	11-15											
6		Transactional Analysis for Personal Effectiveness				28-29								
7		Hydrocracker					11-12							
8		Turnaround Management					25-26							
9		Furnace Operations & Optimization								13-14				
10		Environment Management Systems								27-28				
11		Power & Utilities									22-23			
12		Project Management										9-10		
13		Training the Trainers										23-24		

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14		General Mgmt for Young Executive											27-29	
15		Reliability Engineering												8-9
16		Process Optimization												19-21
17		Problem Solving Methodologies using Neurolinguistic programme												30-31
1	MANAGEMENT DELOPMENT	Developing working Culture through TEAM			16									
2		Proactive Leadership				15								
3		Creativity & Lateral Thinking						20						
4		Anger Management thru Emotional Intelligence								17				
5		Motivation & Morale									22			
1	INFORMATION TECHNOLOGY	MS Office/ MS Power Point			28-29									
2		SAP									29			
1	GENERAL	Role Excellence Workshop	26											
2		Vigilance Awareness		31										
3		Stress Management												16
4		Women Empowerment				22								
5		Effective Interaction Skills					30							
6		Finance for Non-Finance											3	
7		Retirement Planning										12		
8		Junior Executive Development Programme	15 Days during Sept.11											

- * Programme dates are subject to change depending on plant emergencies, nominations and availability of Faculty
- * Apart from the above planned programmes, additional programmes would be conducted depending on functional departments requirements.