



APPLICATION FOR THE POST OF STENO-TYPIST
(TO BE FILLED IN CAPITAL LETTERS)

- (1) Name of the candidate : _____
- (2) Father's / Husband's Name : _____
- (3) Date of Birth (dd / mm / yyyy) : _____ Day _____ Month _____ Year
- (4) Age as on **30.06.2011** : _____ Days _____ Months _____ Years
- (5) Nationality : _____
- (6) Religion (Please ✓) : Hindu / Muslim / Christian / Others (Specify, if others)
- (7) State of Domicile : _____
- (8) Category {SC/ST/OBC/PH (PH candidates may indicate the %age of disability)} :
- (9) Sex (Male / Female) : _____
- (10) Address for Communication : _____



District: _____ State: _____ Pin Code: _____

(11) Phone (Landline) _____ Mobile No. _____ E-mail ID: _____

(12) Qualifications (secondary school onward upto highest qualification) (annex extra sheets if required):

Qualification (Academic, Technical)	Duration of Course (in years)	Month & Year of passing	Name of Institute / University	Marks obtained	Total marks	Class/ Divn / % of marks obtained #

in case of CGPA/OGPA or Grade, mention equivalent percentage of marks as per University / Institute norms. Percentage of marks not to be rounded off.

(13) Post Qualification Experience (annex extra sheets if required) :

Name & address of the organization / employer	Post Held	Nature of Job	Experience		
			No. of Yrs	From	To

(14) Present Annual Compensation / CTC (inclusive of pay & perks):

(15) Any other details (annex extra sheets in required):

(16) Option to take the Interview (Please ✓):

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DECLARATION

I hereby declare that the particulars furnished above are complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that the information given in the application is false or incorrect or I do not satisfy the eligibility criteria, my candidature/appointment is liable to be cancelled.

Place:

Date:

Signature of the candidate

NOTE:

Attested copies in support of age, educational qualification, work experience, caste & physical disability, etc. must be enclosed.