1.0 INTRODUCTION

1.1 Chennai Petroleum Corporation Limited (CPCL) (formerly known as Madras Refineries Limited) was formed as a joint venture between the Government of India (GOI), Amoco India Inc., U.S.A. and National Iranian Oil Company (NIOC), Iran in the year 1965 as a Public Limited Company with the initial equity contribution in the ratio of 74:13:13.

1.2 During the year 1985, Amoco Inc. disinvested its equity holding in favour of GOI which later transferred its equity share of 51.89% to Indian Oil Corporation Limited (IOCL). IOCL, the parent company continues to be the major shareholder with 51.89%, followed by Naftiran Intertrade Co.Ltd, Iran, with 15.40%, and the remaining constituted by Institutions, Corporate Bodies, NRI's, Banks, Financial Institutions, Insurance Companies and from Public.

1.3 CPCL’s Cauvery Basin Refinery (CBR) was commissioned in Nov 1993 initially with a capacity of 0.5 MMTPA to process Narimanam crude. CPCL completed the CBR capacity expansion to 1.0 MMTPA in 2002. The offshore field, PY-3, started crude oil production and CPCL put up a jetty in the sea in 2003 to unload the crude. CBR was producing BS III grade Diesel and was supplying to the domestic market through IOCL Marketing.

1.4 CPCL is planning to expand the capacity of their existing Cauvery Basin Refinery Project (CBR) by adding grass root facilities.

1.5 First Stage approval has been obtained for setting up a grass root refinery of capacity 9 MMTPA at Nagapattinam in the same location of existing refinery after dismantling the existing facilities.

1.6 Under Cauvery Basin Refinery Project (CBR), CPCL intends to set up a Crude/ Vacuum Distillation Unit, a Diesel Hydro-treater unit for hydro-treating Diesel, Kerosene & Naphtha streams to meet BS VI Diesel specifications, a VGO Hydro treater unit to hydro treat feed for INDMAX Unit, a MS Block comprising of NHT, ISOM and CCR to treat Naphtha and a Delayed Coker Unit for the Residue Up-gradation.

1.7 CPCL has engaged Engineers India Limited (EIL) for Technology Evaluation and Process Licensor selection for the Process Units.

1.8 EIL, on behalf of CPCL, invite Electronic-Bids (e-Bids) for supply of Know-how / License, Basic Design Engineering Package (BDEP), Catalyst and other related services for Vacuum Gas Oil Hydro-treating unit from the competent bidders with sound technical and commercial capabilities meeting the pre-qualification criteria stated in para 4.0 below.

2.0 BRIEF SCOPE OF WORK:

2.1 Brief Scope of Work shall be in general but not limited to the supply of Technology Know-How/ License, Supply of BDEP, identification and design of special equipment, review and approval of engineering documents, related services, supply of...
proprietary equipment/items, catalysts, chemicals etc. if any, as detailed in the Bidding Document for Vacuum Gas Oil Hydro-treating unit (VGO-HDT).

2.2 The process configuration for the 9 MMTPA project includes Vacuum Gas Oil Hydro treating Unit (VGO HDT) as one of the secondary treating units.

2.3 The Table below lists out the capacity and objectives for the proposed Vacuum Gas Oil Hydro-treating Unit.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Process unit</th>
<th>Capacity</th>
<th>Objectives</th>
</tr>
</thead>
</table>
| 1)     | Vacuum Gas Oil Hydro-treating Unit (VGO-HDT) | 3.0 MMTPA | • To process 3.0 MMTPA of mix feed consisting of:  
  ➢ SR VGO from CDU/VDU  
  ➢ HCGO from DCU  
  • To achieve Hydrotreated VGO of following quality:  
    o Sulphur content: 400 ppmw (max)  
    o Nitrogen content: 400 ppmw (max)  
    o Hydrogen content: 13 wt%(min) |

3.0 SALIENT FEATURES OF BIDDING DOCUMENT

<table>
<thead>
<tr>
<th>S. NO.</th>
<th>SALIENT FEATURES</th>
<th>DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>a)</td>
<td>Bidding Document No.</td>
<td>: AD/B145-000-LA-TN-8501/1002</td>
</tr>
</tbody>
</table>
| b)     | Bidding Document & subsequent Addendum/Corrigendum (if any) available on Website for viewing & downloading | : (i) Govt. of India Central Public Procurement Portal (CPPP) website: https://eprocure.gov.in/cppp.  
  (ii) Also, link to bidding document is available on EIL website: http://tenders.eil.co.in and on CPCL website: https://cpcletenders.nic.in |
| c)     | Period during which Bidding Document can be viewed & downloaded from Website | : From 07.06.2018 to 12.07.2018 |
| d)     | Last date of Receipt of Bidder’s Queries for Pre-Bid Conference | : 15.06.2018 |
| e)     | Pre-Bid Conference | : 10:30 Hrs. (IST) on 21.06.2018 at:  
  ENGINEERS INDIA LIMITED  
  EIL R&D COMPLEX, SECTOR-16 (On N.H.-8)  
  TOWER-1 (1st Floor),  
  GURUGRAM-122 001  
  HARYANA (INDIA)  
  Tel NO.: +91-124- 380 2160/2159/2085 |
<table>
<thead>
<tr>
<th>S. NO.</th>
<th>SALIENT FEATURES</th>
<th>DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>f)</td>
<td>Last Date and time of online submission of e-Bids (Unpriced &amp; Price)</td>
<td>12:00 Hrs. (IST) on 12.07.2018</td>
</tr>
<tr>
<td>g)</td>
<td>e-Tendering Portal for online submission of e-Bids (Unpriced &amp; Price)</td>
<td>Govt. of India Central Public Procurement Portal (CPPP) website: <a href="https://eprocure.gov.in/cppp">https://eprocure.gov.in/cppp</a></td>
</tr>
<tr>
<td>h)</td>
<td>Online Opening of Techno Commercial Unpriced E-Bids</td>
<td>14:00 Hrs. (IST) on 13.07.2018</td>
</tr>
</tbody>
</table>
| i)    | Contact Persons for any query / clarification | a) Mr. Rakesh Kumar, Manager(SCM)  
Tel.No.: +91-124- 380 2160  
Email: rakesh.k@eil.co.in  
b) Mr. B. Biswas, GM(SCM)  
Tel.No.: +91-124- 380 2085  
Email: b.biswas@eil.co.in  
c) Mr. J D Utpal, Dy. Manager (SCM)  
Tel.No.: +91-124- 380 2159  
Email: jd.utpal@eil.co.in |
| j)    | Cost of Bidding Document | Not Applicable |
| k)    | Earnest Money Deposit | Not Applicable |
| l)    | Online Opening of Priced Bids of Techno-Commercially Accepted Bidders | On date & time to be intimated later on. |
| m)    | Time schedule for final BDEP submission (Soft including native files) from the date of finalisation of design | 22 (Twenty Two) Weeks.  
[For details and milestonewise break up of Time Schedule, refer Annexure-IV B to Technical Specifications] |

3.1 If identified dates as in sl. no. 3.0 e) and h) above happen to be a declared holiday/closed day in EIL Gurugram, activity shall be conducted on the next working day at the time specified therein.

3.2 All amendments, time extension, clarifications, etc. will be uploaded in the websites (CPPP) only. Bidders should regularly visit the above website(s) to keep themselves updated.

3.3 Request for extension or any queries received from any bidder with less than seven working days prior to bid due date shall generally be ignored, since there will not be adequate time for proper communication with Client and other Bidders. Bidders shall submit the bid directly and in their own name without involving any intermediaries.

4.0 **BIDDER’S QUALIFICATION CRITERIA (BQC)**

Bidder shall fulfill the following qualification criteria:
4.1 **TECHNICAL (EXPERIENCE) CRITERIA:**

4.1.1 The Bidder must be a licensor of Vacuum Gas Oil Hydro-treating or Mild Hydrocracker Unit.

4.1.2 The Bidder must have licensed a Vacuum Gas Oil Hydro-treating (VGO-HDT) or Mild Hydrocracker unit (hereinafter called reference unit #1) of minimum feed processing capacity of 1.5 MMTPA.

4.1.3 The reference unit #1:
   i) Should have been licensed within the last fifteen (15) years to be reckoned from 30.04.2018.
   ii) Must be a commercial unit (Reference of pilot plant, laboratory scale plant, demonstration plant not accepted)
   iii) Should have been for a client other than licensor himself (i.e. unit should be non-captive)
   iv) Should have completed atleast one year of operation to be reckoned from 30.04.2018.
   v) Should be a grass-root unit and not be a revamp or debottlenecked unit
   vi) Should have minimum 10 wt% cracked components in feed emanating from any thermal/catalytic cracking unit other than Hydro-processing unit (Hydro-cracking/Hydro-treating).

4.1.4 In Case Reference unit # 1 meets all the requirements of section 4.1.2 & 4.1.3 above except point no. 4.1.3(i), i.e., reference unit #1 has not been licensed within the last fifteen (15) years to be reckoned from 30.04.2018, then Reference unit # 1 should have been commissioned in last fifteen (15) years to be reckoned from 30.04.2018. In this case bidder is required to provide an additional reference (hereinafter called Reference Unit #1A) of VGO Hydro treating or Mild Hydro cracking unit of any capacity meeting the following requirements:
   i) Must have been licensed and designed within the last ten (10) years to be reckoned from 30.04.2018.
   ii) Must be a commercial unit (Reference of pilot plant, laboratory scale plant, demonstration plant not accepted)
   iii) Should have been for a client other than licensor himself (i.e. unit should be non-captive)
   iv) Should be a grass-root unit and not be a revamp or debottlenecked unit

4.1.5 For CPCL VGO HDT unit, Bidder shall offer hydrotreating catalyst(s) employed in either VGO hydrotreating or Mild Hydrocracker unit (hereinafter called reference Unit # 2). The reference Unit # 2 shall meet the following requirements
   i) can be a Grass-root, brown field or de-bottlenecked unit
   ii) have been for a client other than licensor himself (i.e. unit should be non-captive)
   iii) must be a commercial unit (Reference of pilot plant, laboratory scale plant, demonstration plant not accepted)
   iv) The offered catalysts must have completed minimum one year of operation within last ten (10) years reckoned from 30.04.2018.
   v) should have minimum 10 wt% cracked components in feed emanating from any thermal/catalytic cracking unit other than Hydro-processing unit (Hydro-cracking/Hydro-treating)
vi) Sulphur and nitrogen content in hydrotreated VGO stream should not be more than 500 ppmw and 500 ppmw respectively.

4.2 **FINANCIAL CRITERIA:**

4.2.1 The **Annual Financial Turnover** of the bidder during one of the last 3 Financial years ending 31st March / 31st December (whichever is the accounting year of the bidder), should be at least INR 237 Million (for Indian Bidders) or USD 3.50 Million (For Foreign Bidders).

4.2.2 **NET WORTH:** The financial net worth of the Bidder as per the audited financial results of **immediate preceding financial year should be positive.**

4.3 **DOCUMENTS TO BE SUBMITTED BY BIDDER TOWARDS MEETING THE TECHNICAL (EXPERIENCE) CRITERIA (UNDER CLAUSE 4.1 ABOVE):**

4.3.1 Bidder shall submit the following documents as a minimum as documentary evidence to support the references provided to meet the criteria of Technical (Experience) BQC.

a. Details of reference units including name, address, telephone numbers and email of contact person(s) for each reference unit.

b. Relevant documents such as extracts of License Agreement or relevant work order or contract agreement with the Licensee as a proof of holding Licensing rights. The extracts should include the following as a minimum:

i) Cover sheet depicting name of project
ii) Licenser-Licensee definition
iii) Technology Definition
iv) Date of signing
v) Signature of Licenser-Licensee

c. Relevant documents such as extracts of Engineering Agreement or Design Basis or guarantee document as a proof of Unit design Capacity, quantity & source of cracked components in feedstock and quality of hydro-treated VGO.

d. Communication from the Licensee to support claim for:
   i) Date of Commissioning
   ii) Unit has completed operation of one year meeting desired operation
   iii) Basic Design Engineering Package has been delivered to client for reference unit #1A.

e. Details of the catalyst reference units including names, address, telephone numbers and email of contact person(s) for each reference unit.

f. Communication from Licensee/Owner to support claim that the specified catalyst(s) in the reference unit(s) has completed at least one year of operation within the last ten (10) years reckoned from 30.04.2018 for reference unit #2 during which the desired product quality has been met.

4.3.2 **General Requirements:**

a) The Bidder shall ensure submission of complete authentic information/ documents along with the bid. The documents submitted by the bidder shall be
true, authentic, genuine, exact copy of its original and shall not be false/forged or fabricated.

b) Wherever specific compliance to the relevant documentation from Licensee in support of the criterion mentioned in qualification criteria clauses above is required post Bid submission, CPCL/EIL reserves the right to directly interact with the Bidder’s clients to verify the relevant documentation and the Bidder will render assistance in facilitating that.

c) EIL/CPCL at its own discretion may visit any of the reference unit(s) which is/are submitted by Bidder in the offer. Bidder shall render assistance in facilitating such visit. EIL/CPCL shall verify all the submitted information by the Bidder during the visit to that/ those reference unit(s). Any discrepancy, if found in the information collected by EIL/CPCL during site visit of any reference unit(s) w.r.t. the information submitted by Bidder, Bidder’s offer shall be liable for rejection.

4.3.3 DOCUMENTS TO BE SUBMITTED BY BIDDER TOWARDS MEETING THE FINANCIAL CRITERIA:

4.3.3.1 For the purpose of meeting Financial Criteria, bidder shall submit complete set of audited annual financial statements or a letter from the statutory auditor or CA (as per Annexure – A to IFB) or a letter from the bidder duly certified by statutory auditor or CA (as per Annexure – B to IFB) for the preceding three financial years.

The above financial details, as per above Annexure – A or Annexure -- B, shall be submitted without any reservation/qualification remarks. In case of any qualification remarks, complete booklet of audited annual financial statements along with auditor’s report shall also be submitted with the bid.

Note: CA Certificate (CA not being an employee/Director and not having any interest in the bidder’s company) is acceptable where audited accounts are not mandatory as per law of bidder’s country (in line with the present system) and declaration in this regard is given by bidder’s CA

4.3.3.2 In case, the last financial year closing date is within 9 months of bid due date and audited annual report of immediate preceding financial year is not available, bidder has the option to submit the financial details of the three previous years immediately prior to the last financial year. Otherwise, it is compulsory to submit the financial details of the immediate three preceding financial years.

Example, In case, audited annual report of immediate preceding financial year (year ending 31st March) is not available and where bid closing date is up to 31st December, the financial details of the three previous years immediately prior to the last financial year may be submitted. However, in case the bid closing date is after 31st December, it is compulsory to submit the financial details of the immediate three preceding financial years only.

4.3.3.3 In case a bidder (a Parent Company) is having wholly owned subsidiaries but only a single consolidated annual report is prepared and audited which includes the financial details of their wholly owned subsidiaries, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor of the bidder certifying that separate annual report of bidder (without the financial data of subsidiaries) is not prepared and audited.

4.3.3.4 Further, in case a bidder is a subsidiary company and separate annual report of the bidder is not prepared & audited, but only a consolidated annual report of the Parent Company is available, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor of the
parent company certifying that separate annual report of bidder is not prepared and audited.

4.3.3.5 In case a Bidder is an incorporated joint venture (JV) of two or more companies, where a separate annual report of the JV is not separately published but only consolidated annual report of the JV Parent Company or Parent Companies respectively is available, such consolidated annual report of the JV Parent company or any one of the JV Parent companies respectively, shall be considered for the evaluation of the financial criteria.

4.3.3.6 In case, it is not mandatory for a company to prepare audited Annual report as per the law of the country, then a declaration to this effect along with the financial credentials certified by the Chief Financial Officer (CFO) / Chief Executive Officer (CEO) / Company Secretary/ any Functional Director in the Board of Directors [in case of Limited Company (Private/Public)] shall be considered for evaluation of financial criteria.

Chief Financial Officer (CFO) / Chief Executive Officer (CEO) / Company Secretary (CS)/ any Functional Director in the Board of Directors can either sign all pages of the documents or submit a certificate signed by them, listing out all the documents related to financial statements along with index, Basic details duly referred and number of pages

4.3.3.7 Similarly in case where the bidder cites the reasons of Non-Disclosure Agreement (NDA) for its inability to submit necessary documents in support of meeting the experience criteria, a certificate, in original, certifying all the required information, issued by CEO / CFO / Company Secretary/ any Functional Director in the Board of Directors [in case of Limited Company (Private/Public)] of the company along with a declaration that the bidding company is not in a position to submit the required documents owing to the NDA with an endorsement by Chartered Accountant/ Statutory Auditor / Certified Public Accountant (not being an employee or a Director or not having any interest in the bidder(s) company / firm) may be accepted.

Wherever Chartered Accountant / Statutory Auditor / Certified Public Accountant (not being an employee or a Director or not having any interest in the bidder(s) company / firm) is not in a position to endorse such CEO / CFO / Company Secretary/ any Functional Director in the Board of Directors [in case of Limited Company (Private/Public)] certificate due to local regulations, CEO / CFO/ Company Secretary/ any Functional Director in the Board of Directors [in case of Limited Company (Private/Public)] certificate in original without endorsement may be accepted provided a reference to the local regulation restricting this endorsement is given in the certificate.

4.3.3.8 For Foreign bidders, Financial details indicated in currencies other than US$ (U.S. Dollar) in the annual reports, shall be converted to US$ at the exchange rate indicated in the annual report and if not indicated in the annual report, then exchange rate as applicable on last date of the respective accounting year shall be considered based on RBI reference rates.

4.3.4 AUTHENTICATION OF DOCUMENTS:

4.3.4.1 The Bidder shall ensure submission of complete authentic information/documentation along with the bid wherever specific compliance to the relevant documentation from Licensee (Bidder’s Client) in support of the criterion mentioned above is required.
4.3.4.2 **AUTHENTICATION OF CREDENTIALS:** All documents including commitment letters (as referred in Clause 4.3.1 above) furnished by the bidder in support of meeting the BQC shall be:

**Either**

Duly certified by Statutory Auditor of the bidder or practicing Chartered Accountant (not being an employee / Director and not having any interest in the bidder’s company/firm) where audited accounts are not mandatory as per law.

**OR**

Duly notarized by any Notary Public / Apostille in the Bidder’s Country or certified true copies duly signed, dated and stamped by an official authorized for this purpose in Indian Embassy/ High Commission in Bidder’s country.

**OR**

Bidder shall submit self-certified documents in original from any one out of CEO or CFO or Company Secretary or any Functional Director in Board of Members of the bidder (Limited company only) along with Self-Certification as per Appendix-I to IFB attached herewith. This option shall not be applicable to Proprietorship/ Partnership firms.

4.3.4.3 **Bidders shall be required to upload the digitally signed authenticated copies of documents for meeting BQC on the e-tendering portal only. Bidders shall not be required to submit the original authenticated documents in physical form to EIL.** In addition, bidder shall also confirm that all authenticated documents submitted for meeting the BQC are certified as per the authentication requirement defined in the bidding document.

4.3.4.4 **Wherever the bidder has uploaded the BQC documents on e-tendering website (CPPP), but documents are not authenticated as per the requirement of bidding document, bidder shall submit the original authenticated document in a separate booklet titled as “Documentation against Bidder Qualification Criteria (Commercial & Financial)” with proper index in original within 2 calendar days of Bid Due Date.**

4.3.4.5 The bid and all correspondence incidental to and concerning the bid shall be in the **English Language only.** In case of Foreign Bidder, if the above supporting documents including bound annual published report are not in English language, then the **English translation copy of the same shall also be furnished duly certified, stamped and signed by Local Chamber of Commerce in addition to certification as per clause 4.3.4.2 above. Translation from agencies approved by relevant embassy / high commission or other accredited agencies shall also be acceptable.**

4.3.4.6 **Requirement of certification/authentication as stated above shall not be applicable to published audited annual financial statements in English, if original booklets are submitted.**

4.3.4.7 **In case bidder submits published Annual Reports either in hard copy or provides the domain link for the same on bidder’s / parent’s company’s website, the same shall be accepted without authentication as per clause 4.3.4.2 above.**
4.3.4.8 All documents furnished by the bidder in support of meeting the Technical and Financial criteria of BQC as per IFB shall be uploaded in the e-procurement website in a separate section/booklet along with their offer. This section/booklet shall be titled as “Documentation against Bidder’s Qualification Criteria (Technical and Financial)” with proper index and page numbering. Refer Instructions to Bidders (ITB) for details.

4.3.4.9 Any additional documents other than what are specifically asked in various sections of the bidding document, if deemed necessary to establish the qualifying requirements may be submitted by the Bidder of their own.

4.3.4.10 Submission of authenticated documents is the prime responsibility of the Bidder. However, CPCL /EIL reserves the right of getting the document cross verified, at their discretion from the document issuing authority. In such case, bidder shall provide all necessary assistance in this regard.

4.3.4.11 CPCL / EIL reserves the right to complete the evaluation based on the details furnished (without seeking any additional information) and / or in-house data, survey or otherwise.

4.3.5 IMPORTANT

4.3.5.1 Failure to meet the above Qualification Criteria will render the Bid to be summarily rejected. Therefore, the Bidder shall in their own interest furnish complete documentary evidence in the first instance itself along with their bid, in support of their fulfilling the Qualification Criteria as mentioned above and other techno-commercial requirements as per bidding document modified to the extent of Amendments, if any.

4.3.5.2 Bidders shall not be in Holiday/ Negative List of CPCL/EIL.

4.3.5.3 Integrity Pact: Bidders are required to sign and submit the Integrity Pact along with their bid. Further Bidders shall be required to furnish an Affidavit confirming that he is not involved in any case of transgression in terms of Integrity Pact as per the document provided as Annexure-II to IFB. Bidder must upload the scanned copy of Integrity Pact and Affidavit duly signed and stamped by the bidder, within the final bid due date and must submit the hard copy within 2 days from the final bid due date. Non-submission of Integrity Pact and affidavit confirming that he is not involved in any case of transgression in terms of Integrity Pact, is a rejection criteria.

4.3.5.4 Bidder should not be under liquidation, court receivership or similar proceedings. Bidder shall submit self-certificate in this regard.

4.3.5.5 In case Bidder(s) affirms that present litigations/arbitrations have impact on their obligations to perform the Contract or doesn't provide the affirmations as per format provided in the Bidding Document, their bids shall be rejected.

4.3.6 PRE-BID MEETING

4.3.6.1 Pre-bid Meeting shall be held at the address mentioned above. Bidders or their authorized representatives are requested to attend the Pre-Bid Meeting so that their queries, if any, related to the Bidding Document, Bidder’s Qualification Criteria and Scope of Work can be addressed during the meeting.

4.3.6.2 The bidders are requested to send queries/clarifications, if any, as per Format enclosed in the bidding document through e-mail to reach EIL on or before the date mentioned at Cl. 3.0 above. The clarifications shall be provided during the pre-bid
meeting. Bidder shall send query in editable soft copy in the format included in the Bidding document through e-mail.

4.3.6.3 Bidders are required to participate in pre-bid meeting after going through the entire Bidding document along with BQC requirement. Bidder shall submit all technical and commercial issues separately, on which they need clarification and also to ensure that they possess all supporting documents for meeting the BQC to get their queries clarified, if required, during the pre-bid meeting to avoid any post-Bid discussion/clarification on this issue.

4.3.6.4 Non-attendance of the pre-bid meeting shall not be a cause of disqualification of the Bidder.

4.3.6.5 In case any Bidder does not attend the pre-bid meeting, it shall be understood that the Bidder has a clear understanding of the BQC, scope, terms and conditions of the Bidding document and does not have any comment / deviation to the requirement of Bidding document.

4.3.7 SUBMISSION OF BID & IT’S VALIDITY

4.3.7.1 Bids are required to be submitted only through Govt. of India CPP Portal as mentioned in clause 3.0 above on or before the Bid submission date and time. Bidders are required to enroll on the above e-Procurement Portal. No enrolment fee would be charged from the bidders. It may also be noted that the price details are required to be filled & submitted only on the Schedule of Price format downloaded from above e-Procurement Portal.

4.3.7.2 Bidders in their own interest are requested to enroll on the above Govt. of India CPP portal and upload/submit their bid well in time. In the event of failure in bidder’s connectivity with EIL/CPP Portal during the last few hours, bidder is likely to miss the deadline for bid submission. Due date extension request due to above reason may not be entertained.

4.3.7.3 Physical Bids / Offers or Bids through any other mode shall not be accepted. The Offers submitted through e-tendering system, as above shall only be considered for evaluation and ordering.

4.3.7.4 Bidders to refer Instruction to Bidders for E-Tendering Methodology provided as Annexure-I to Instructions to Bidders (ITB), in the Bidding Document. Bidders are requested to get acquainted with the E-Tendering System in advance and obtain/seek clarifications, if any from EIL and/or CPP Portal Helpdesk, whose contact information is provided in the Annexure-I to ITB.

4.3.7.5 Bidder then need to login to the site thro’ their user ID/ password chosen during registration.

4.3.7.6 The Digital Signature (DSC) that is registered in the abovementioned e-procurement portal should only be used by the bidder and should ensure safety of the same.

4.3.7.7 The EIL/CPCL will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders.

4.3.7.8 The e-procurement Portal will show a successful bid updation/submission message after uploading all the bid documents using the DSC of the bidder and bidder shall keep the record of successful submission of bid in the form of auto generated email/acknowledgement received from the system.
4.3.7.9 The above email/acknowledgement will act as a proof of bid submission against the bidding document floated in e-procurement portal.

4.3.7.10 The bidder should ensure that the bid documents submitted should be complete and in a compatible format so that it can be downloaded and get opened. In the event, such documents could not be opened for any reason, during the bid opening, such bid shall be liable for rejection.

4.3.7.11 The time settings displayed in the said e-procurement portal will be valid for all actions of request, bid submission etc. The bidders should follow this time during bid submission.

4.3.7.12 The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock).

4.3.7.13 **Validity of bid shall be up to 31.03.2019 (inclusive).**

4.3.8 **GENERAL**

4.3.8.1 CPCL/EIL reserves the right to assess bidder’s capability to execute this work by using in-house information and taking into account various aspects such as past performance during evaluation of bids.

4.3.8.2 The bidders who are on Holiday/Negative list of CPCL or EIL as on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/Award. If the bidding document were issued inadvertently/ downloaded from website, offers submitted by such bidders shall also be not considered for bid opening/evaluation/Award.

4.3.8.3 CPCL/EIL will not be responsible or liable for cost incurred in preparation, submission & delivery of bids, regardless of the conduct or outcome of the bidding process.

4.3.8.4 In case any Bidder is found to be involved in cartel formation, his Bid will not be considered for evaluation / placement of order. Such Bidder will also be debarred from bidding in future.

4.3.8.5 Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their Bid.

4.3.8.6 Unsolicited clarifications to the offer and / or change in the prices during the validity period would render the bid liable for rejection.

4.3.8.7 **Bids submitted on Consortium or unincorporated Joint-Venture basis shall not be accepted.**

4.3.8.8 Bidders may view the Bid opening through the above e-procurement portal or may witness the bid opening in EIL Office Complex Sector-16 Gurugram (Haryana).

4.3.8.9 OWNER/EIL reserves the right to reject any or all the bids received or annul the bidding process at any time without assigning any reason, whatsoever.

4.3.8.10 For detailed specifications, terms and conditions and other details, refer complete Bidding Document.

General Manager (SCM)
Engineers India Limited, Gurugram
Annexure – A to IFB (Letter from Statutory Auditor/CA)

(To be printed on Letter Head of Statutory Auditor/CA)

FINANCIAL DETAILS

We, ________________________________, a CA firm having our registered office address _______________________________ and certificate number ________________ certify that we are statutory auditor of the Company M/s ________________________________, having its registered office at ________________________________.

OR

We, ________________________________, a CA firm having our registered office address _______________________________ and certificate number ________________ certify that statutory auditor is not mandatory for the company M/s ________________________________, having its registered office at ________________________________ as per prevailing law and we are practicing Chartered Accountant, not being an employee or a Director or not having any interest in the company.

Financial details of the above mentioned Company, as per latest available audited balance sheet are as follows: Auditor/CA to select either of the following options and strike off the other.

a. In case bidder is a parent company, i.e., having its wholly owned subsidiaries: Auditor to select either of the following options and strike off the other.
   i. Financial details are of parent company without the financial data of subsidiaries
   ii. Financial details are of parent company including the financial data of subsidiaries. It is certified that separate annual report of bidder, without the financial data of subsidiaries, is not prepared and audited.

   OR

b. In case bidder is a subsidiary company: Auditor to select either of the following options and strike off the other.
   i. Financial details are of subsidiary company
   ii. Financial details are of parent company including the financial data of subsidiaries. It is certified that separate annual report of bidder, i.e., subsidiary, is not prepared and audited.

   OR

c. In case bidder does not have any subsidiary or parent company, Financial details of are of the company itself.

<table>
<thead>
<tr>
<th>S no.</th>
<th>Description</th>
<th>Year</th>
<th>Value &amp; Currency</th>
<th>Schedule Reference, Page no., Clause no.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Turnover</td>
<td>Latest financial year</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(______________________)</td>
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<tr>
<td></td>
<td></td>
<td>Preceding 1st year</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>(______________________)</td>
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<td></td>
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<tr>
<td></td>
<td></td>
<td>Preceding 2nd year</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(______________________)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Net Worth</td>
<td>Latest financial year</td>
<td>(*)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(______________________)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(*) – Indicate Positive or Negative (Value is not Mandatory)
Note:

1. In case the financial year closing date is within 9 months of bid due date and audited annual report of immediate preceding financial year is not available, bidder has the option to submit the financial details of the three previous years immediately prior to the last financial year. Otherwise, it is compulsory to submit the financial details of the immediate three preceding financial years.

   Example, In case, audited annual report of immediate preceding financial year (year ending 31\textsuperscript{st} March) is not available and where bid closing date is up to 31\textsuperscript{st} December, the financial details of the three previous years immediately prior to the last financial year may be submitted. However, in case the bid closing date is after 31\textsuperscript{st} December, it is compulsory to submit the financial details of the immediate three preceding financial years only.

2. In case a bidder (Parent Company) is having wholly owned subsidiaries but only a single consolidated annual report is prepared and audited, which includes the financial details of their wholly owned subsidiaries, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor of the bidder certifying that separate annual report of bidder (without the financial data of subsidiaries) is not prepared and audited.

3. Further, in case a bidder is a subsidiary company and separate annual report of the bidder is not prepared and audited, but only a consolidated annual report of the Parent Company is available, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor of the parent company certifying that separate annual report of bidder is not prepared and audited.

4. **Net worth calculation:** Net worth means paid up share capital, Share Application Money pending allotment* and reserves# less accumulated losses and deferred expenditure to the extent not written off. Networth has been calculated using the following formula, as per provisions of the enquiry document:

   # Reserves to be considered for the purpose of networth shall be all reserves created out of the profits and securities premium account but shall not include reserves created out of revaluation of assets, write back of depreciation and amalgamation.

   *Share Application Money pending allotment will be considered only in respect of share to be allotted.

   Accordingly, the definition of Net Worth shall be as follows:

<table>
<thead>
<tr>
<th>S. No.</th>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Schedule Reference, Page no., Clause no.</td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>Figure (In Currency __________)</td>
</tr>
<tr>
<td>A</td>
<td>Paid up Share capital</td>
<td>XXXX</td>
</tr>
<tr>
<td>B</td>
<td>Add: Share Application Money pending allotment</td>
<td>XXX</td>
</tr>
<tr>
<td>C</td>
<td>Add: Reserves (As defined above)</td>
<td>XXXX</td>
</tr>
<tr>
<td>D</td>
<td>Less: Accumulated Losses</td>
<td>XX</td>
</tr>
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<td>E</td>
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<td></td>
<td></td>
<td>Figure (In Currency) Schedule Reference, Page no., Clause no.</td>
</tr>
<tr>
<td>F</td>
<td>Net Worth (A+B+C-D-E)</td>
<td>XXXX</td>
</tr>
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5. **Turnover**: Turnover shall be calculated including Excise Duty / GST (if applicable) but excluding other incomes.

6. Net worth and Turnover have been calculated using the above mentioned formulae and after giving effect to the impact of Audit Qualifications given in the Audit Report.
Annexure – B to IFB  
(Certification by Statutory Auditor/CA)  
*(To be printed on Letter Head of Company)*

FINANCIAL DETAILS

We, M/s _________________________________, having our registered office at __________________________________ certify that M/s ____________________ is a CA firm having their registered office address __________________________________ having certificate number ______________ are our statutory auditor.

OR

We, M/s _________________________________, having our registered office at __________________________________ certify that statutory auditor is not mandatory for the company as per prevailing law and M/s ____________________ , a CA firm having their registered office address __________________________________ having certificate number ______________ are practicing Chartered Accountant, not being an employee or a Director or not having any interest in our company.

Financial details of our Company, as per latest available audited balance sheet are as follows: Company to select either of the following options and strike off the other.

a. In case bidder is a parent company, i.e., having its wholly owned subsidiaries: Company to select either of the following options and strike off the other:
   i. Financial details are of parent company without the financial data of subsidiaries
   ii. Financial details are of parent company including the financial data of subsidiaries. It is certified that separate annual report of bidder, without the financial data of subsidiaries, is not prepared and audited.

OR

b. In case bidder is a subsidiary company: Auditor to select either of the following options and strike off the other.
   i. Financial details are of subsidiary company
   ii. Financial details are of parent company including the financial data of subsidiaries. It is certified that separate annual report of bidder, i.e., subsidiary, is not prepared and audited.

OR

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2. In case a bidder (Parent Company) is having wholly owned subsidiaries but only a single consolidated annual report is prepared and audited, which includes the financial details of their wholly owned subsidiaries, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor of the bidder certifying that separate annual report of bidder (without the financial data of subsidiaries) is not prepared and audited.

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\[ \text{Net worth} = XXXX + XXX + XXXX - XX - XX \]
5. **Turnover**: Turnover shall be calculated including Excise Duty/GST (if applicable) but excluding other Incomes.

6. Net worth and Turnover has been calculated using the above mentioned formulae and after giving effect to the impact of Audit Qualifications given in the Audit Report.

Signature

Name & Designation

Sign of Statutory auditor / CA (on all pages)

Name

Designation

Date

Seal
ANNEXURE – I to IFB

SELF-CERTIFICATION

I, _____________________ S/o/D/o of _________________________________, working as CEO/CFO/Company Secretary/any functional Director of Board of Directors (indicate, as applicable) of the Company _______________________________ having its registered office at _______________________________ certify that all the details including documents pertaining to Bidder Qualification Criteria signed by undersigned vide our offer reference ___________________ against your Enquiry document ____________________________________________, are true, authentic, genuine and exact copy of its original.

It is certified that none of the documents are false/forged or fabricated. All the documents submitted has been made having full knowledge of (i) the provisions of the Indian laws in respect of offences including, but not limited to those pertaining to criminal breach of trust, cheating and fraud and (ii) provisions of bidding conditions which entitle the Owner/EIL to initiate action in the event of such declaration turning out to be a misrepresentation or false representation.

I further certify that further documents, if any, required to be submitted by our company, shall be submitted under my knowledge and those documents shall also be true, authentic, genuine, exact copy of its original and shall not be false/forged or fabricated.

DECLARATION

I, _____________________ S/o/D/o of _________________________________, working as CEO/CFO/Company Secretary/any functional Director in Board of Directors (indicate, as applicable) of the Company _______________________________ having its registered office at _______________________________ with reference to our bid _______________________________ against your Enquiry document _______________________________, declare that in case, at a later date, any of the document submitted in our bid referred above is found to be false/forged or fabricated, I, shall be held responsible for the same and EIL/Owner has every right to take action against me and my company, as deemed fit as per provisions of the bidding documents including EIL/Owner’s right to put our company on Holiday/Black list for future business with EIL/Owner.

Specimen Signature of authorized representative

Name
Designation
Date
Seal

Signature

Name & Designation (CEO or CFO or Company Secretary/any functional Director in Board of Directors)
Date
Seal
ANNEXURE-II To IFB

AFFIDAVIT W.R.T. INTEGRITY PACT
[FORMAT OF AFFIDAVIT]

[On non-judicial stamp paper of appropriate value & duly notarized, or as per applicable laws of Bidder’s Country]

Name of Work: 
Bidding Document No.: 
Name of Project: 
Name of Client: Chennai Petroleum Corporation Ltd., Chennai (India)

I, [Insert Name], S/o / D/o [Insert Father’s name], resident of [Insert Residential Address] employed as [Insert Designation] WITH [Insert Company/Employer’s Name] having its office at [insert office address], PIN __________, do hereby solemnly affirm and state as under:

1. That I am the authorized representative and signatory of M/s [Insert Company Name], and I am the citizen of [Insert the Country Name]

2. That I am fully aware of the facts, and I have read and understood the requirements of Integrity Pact, and competent and authorized to swear this Affidavit.

3. That I confirm that the Bidding entity [Insert name of the Company] is not involved in any case of transgression in terms of Integrity Pact in the last THREE YEARS with any other Company in any Country confirming to or with any other Public Sector Undertaking/Enterprise in India that could justify our exclusion from the bidding process for the abovementioned Bidding Document.

4. That the Statement given herein above is true and correct, and no material facts have been concealed or distorted.

5. I depose accordingly

DEPONENT

VERIFICATION

I, ..................................................... the deponent above named, do hereby verify that the factual contents of this Affidavit are true and correct. No part of it is false and nothing material has been concealed therefrom.

Verified at .................................... on this .........................day of [Insert Month] [Insert Year]

DEPONENT